

GLOSSARY OF TERMS

CIPD	Chartered Institute of Personnel & Development
CMI	Chartered Institute of Managers
ILM	Institute of Leadership and Management
IoD	Institute of Directors
TCGI	The Chartered Governance Institute (<i>previously ICSA</i>)
MBA	Masters in Business Administration

LEADERSHIP, MANAGEMENT & HR QUALIFICATION PATHWAY

This document outlines a suggested training matrix for leadership and management development in Guernsey. It has been put together by the GTA in association with the HR community.

The matrix is intended to be used for guidance only and should not be interpreted as a statement of mandatory qualifications for the economy as a whole. The purpose of this document is to enable organisations and their employees to chart a path through the wide range of professional programme qualifications available. The courses are not limited to those delivered by local providers.

Advice on the training programmes listed can be sought either by contacting the professional body directly or the GTA University Centre on admin@gta.gg.



Certificated Programmes

Short Courses

New Entrants

ILM Level 2 Young Leaders Award

ILM Level 2 Certificate in Team Leading

ILM Level 2 Award and Certificate in Leadership and Team Skills

CMI Level 2 Award, Certificate and Diploma in Team Leading

World of Work

Effective and Assertive Communication

Developing Confident Communication Skills

Junior Level

ILM Level 3 Award, Certificate and Diploma in Leadership and Management

ILM Level 3 Certificate in Coaching and Mentoring

ILM Personal Development Programme

CMI Level 3 Award, Certificate and Diploma in Coaching and Mentoring

CMI Level 3 Award, Certificate and Diploma in First Line Management

CMI Levels 3 and 4 Award, Certificate and Diploma in Management and Leadership

CIPD Level 3 Awards, Certificates and Diplomas

Supervisory Skills

First Time Manager

Delegation Skills

Business Report Writing

Middle Management

ILM Level 4/5 Certificate and Diploma in Leadership and Management

ILM Level 5 Certificate and Diploma in Coaching and Mentoring

ILM Level 6 Award in Management

ILM Management Development Programme

CMI Level 5 Award in Managing Equality, Diversity & Inclusion

CMI Level 5 Award, Certificate and Diploma in Management and Leadership

CMI Level 5 Award, Certificate and Diploma in Management Coaching and Mentoring

CMI Level 6 Award, Certificate and Diploma in Management and Leadership

CIPD Level 5 Awards, Certificates and Diplomas

Appraisal Skills

Change Management

Coaching Skills for Managers

The Advanced Manager

Managing Mental Health in the Workplace

Senior Management / Director

ILM Level 7 Award, Certificate and Diploma in Leadership and Management

ILM Level 7 Certificate and Diploma in Executive Coaching and Mentoring

CMI Level 7 Award, Certificate, Diploma and Extended Diploma in Management and Leadership

CMI Level 8 Award, Certificate and Diploma in Strategic Direction and Leadership

CMI Level 7 Award, Certificate and Diploma in Leadership Coaching and Mentoring

MBA

IoD Company Direction Programme

CIPD Level 7 Award, Certificate, Diploma in Human Resource Development

MSc Human Resource Management

Top Teams: What it takes to go from Good to Great

TCGI: Evaluating Board Performance

Resilience: How to improve team performance and well-being

Digital Leadership

Mindful Leadership